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**Report of the East North East Area Manager**

**North East Inner Area Committee**

**Date: 18<sup>th</sup> October 2010**

**Subject: Area Committee Forward Plan 2010/11**

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**Electoral Wards Affected:**  
**Chapel Allerton**  
**Moortown**  
**Roundhay**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report is to provide members with an update on the forward plan of reports to be presented to the Area Committee for the 2010/11 municipal year.

## **Purpose Of This Report**

1. The purpose of the report is to provide members with an update of the reports expected to be presented during the 2010/11 municipal year.

## **Background Information**

2. In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C) and are updated annually and presented to each of the 10 Committees.
3. The purpose of the forward plan is to aid the Area Committee in carrying out its delegated functions and provide an annual timetable for reporting on the various functions that the Committee are responsible for.

## **Main Issues**

4. During the course of the year some reports have had to be deferred for various reasons. Whilst the Area Management Officer attempts to prevent this from happening and manages the agenda to balance it over the meetings, this is not always in the control of the team. As a result there will be some meetings with a larger than normal agenda. Similarly there will be additional reports relating to topics of interest to the Area Committee which will be added on the agenda during the course of the year.
5. The forward plan may be found at appendix A. This has been updated to reflect reports which have been deferred, and additional reports that the Area Committee can expect to see presented for the remainder of 2010/11.
6. It is requested that the Area Committee note the timetable of reports and highlight any additional reports on matters of interest that they wish to see.

## **Recommendations**

7. Members are requested to note the content of this report and approve the updated forward plan.

## **Background Papers**

Area Committee Roles 2010/11